

**GRAY WATER DISTRICT
TRUSTEES' MEETING
August 22nd, 2011**

Present: Bruce Sawyer, Joe Murray, Steve Dunn, Ellen Errington, Susan Hathaway, and Superintendent Jim Foster. Bruce called the meeting to order at 7:00 pm.

Approve Minutes:

Ellen made a motion to approve Draft 2 of the June minutes and Draft 2 of the July minutes. Joe seconded, vote was unanimous.

Pump Station 3, East Gray:

Trustees discussed the fact that they do not have the plans they need yet and that it is putting us behind schedule with the project. Phase 2 bids should have gone out by now but can't due to the fact that the plans are not complete to the satisfaction of the Trustees. The Trustees had a conference call with Mark Bergeron of Sevee & Maher Engineers. They discussed their concerns about the schedule in regard to phase 2 bidding and construction. Mark promised to have the plans to the Trustees for review by 8/29. If this is done, and the plans are satisfactory, we will be able to go out to bid in September and start construction in October. Trustees also discussed drawing up a schedule outlining the steps for phase 2 and the dates these steps need to be completed. Susan is to Draft a schedule and send it to the Trustees for comment tomorrow.

Superintendents Report:

- a. July Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for July: 274.2 GPM
- c. Wells Fargo: On our most recent statement there was a loss shown for one of our investments under the Gain/Loss summary. At Bruce's request, Jim called John Chase to ask about it and found that the investment was bought above par. This makes it look like we lost money on the investment but when you factor in the interest earned we came out with a gain. Trustees discussed that even though we do not actually lose money when this is done they would like our investor to not buy any more 'above par' investments.
- d. Sevee & Maher Engineers is sponsoring a Golf Tournament at Spring Meadows in Gray. Jim has a ticket available to anyone who is interested.
- e. The Trustee Training session put on by MRWA in Brunswick last week was a success. It was attended by Jim, Susan and Joe. Trustees learned about the Maine Freedom of Access Act which states that any Trustee elected after July of 2008 has 120 days from the date they are sworn in to take the Freedom of Access training. Trustees that attended this MRWA training session fulfilled that requirement. Others may go to www.maine.gov/foaa/faq to fulfill the requirement.
- f. MWUA is holding a Drinking Water Protection training session on September 20th in . Jim will try to attend.

GWD Water Storage:

- a. TIF Funding
Bruce reported that he spoke with Matt Sturgis of the Gray Town Council. Matt told Bruce that we should get our numbers together so our request can be put on the ballot in

November. Jim is to contact Al Palmer of Gorrill & Palmer Engineers for the financial information.

b. Utility Service Company

We received a quote from Utility Service Company to rehab the Dry Mills standpipe and enter into a maintenance contract with them. The cost is \$212,834 which would be split into 3 payments to be paid over 3 years. After the 3 years our annual cost for the maintenance program would be \$10,132. Jim is to give this to Al for his review and comment.

GWD Website:

We have started working with a new website designer, Nate LeClair of Netwalker Internet services. Nate has already designed a website for us and emailed a copy of what it looks like. After approving the design Nate let us know that he should have a more final version to us the week of 8/29 and will be able to start adding content. Trustees asked that we speak to Nate about setting up email addresses for all the Trustees in addition to the office staff. The Office Manager is to look into it and report back at the next meeting.

GWD Safety Program:

Steve asked if we are ready to schedule training with Wayne Harper, the Engineer who helped create our new safety plan. Jim reported that he needs to go through the MSDS sheets and take out those substances that are not currently used so they can be moved to the back of the book. Then we can be trained on the substances that are currently in use.

Cumberland County Community Development Program-Survey:

Jim reported that he will be attending a brain-storming session at the Gray Town office on August 23rd. This meeting will be to gather ideas to help fill out the survey about our community's public infrastructure and public facility needs. Jim and the Trustees discussed new water storage, GIS, and telemetry. Jim will bring these ideas to the meeting tomorrow.

Jeff Pollard Request for Water Service:

Jim reported that Mr. Pollard has requested a private water service at his residence on Leavitt Rd. The well at this residence has been found to have high uranium and radon. Trustees discussed that we normally insist that customers do a water main extension. In this case the cost to extend the main would be prohibitive and a private water line may be considered. Trustees authorized Jim to negotiate a proper solution to the issue.

September meeting is scheduled for Sept 19th.
Special meetings are scheduled for Aug 31st and Sept 30th

Joe made a motion to adjourn at 10:15 pm. Steve seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester