

**GRAY WATER DISTRICT
TRUSTEES' MEETING
December 16th, 2013**

Present: Bruce Sawyer, Steve Dunn, Joe Murray, Ellen Errington and Superintendent Jim Foster.
Bruce called the meeting to order at 7:00 pm.

Approve Minutes:

Steve made a motion to approve Draft 2 of the November 18th, 2013 Minutes. Joe seconded, vote was unanimous.

Gray Water District Water Storage:

Al Palmer of Gorrill & Palmer Engineers sent an email to update trustees. Jim read the email which included the following:

- The Notice of Award to DN Tanks was issued on behalf of the Water District and acknowledged by DN Tanks.
- DN Tanks is obtaining the Performance and Payment Bonds and Certificate of Insurance
- The Contract will be signed by DN Tanks this week.
- Upon receipt of the signed contracts (including Performance and Payment Bonds/Insurance) from DN Tanks, the Contract will be available for signature by the District.

Superintendents Report:

- a. November Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for November: 200 GPM
- c. We will be signing up for E.J. Prescott's VAS service again this year.
- d. Utility Service Company, who inspected the Dry Mills Standpipe, has not reported back yet. We have repaired the fencing at that site.
- e. We have received the Water Quality Monitoring report for the closed Gray landfill from Woodard and Curran. Steve will take it home to review and report back next month.
- f. We received the \$3500 check for the Grant we received for Asset Management.

Additions to the Agenda:

Trustees discussed the Maine Rural Water Association (MRWA) Annual Meeting Trustee dinner that they attended on December 10th. The Freedom of Access Act was discussed and Bruce suggested that all Trustees take the online training.

Salary Adjustments:

Bruce requested that Jim recommend salary adjustments be emailed to Trustees at least a week before the next Trustee meeting. Those emails should be labeled "personal & confidential".

Deerbrook Apartments:

Jim reported that he handed this project over to Gorrill & Palmer. Main extension agreements and insurance etc. still need to be done. Gorrill and Palmer will take care of that at the developer's expense.

January meeting was scheduled for Jan 27th.

Joe made a motion to adjourn at 8:00 pm. Steve seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester