

**GRAY WATER DISTRICT
TRUSTEES' MEETING
February 23rd, 2015**

Present: Bruce Sawyer, Joe Murray, Steve Dunn, Mike Lessard, Ellen Errington and Superintendent Jim Foster. Bruce called the meeting to order at 7:00 pm.

Approve Minutes:

Joe made a motion to approve Draft 2 of the January 26th, 2015 minutes. Steve seconded, vote was unanimous after minor changes made at the meeting.

Gray Water District Water Storage:

a.

- Weeks Hill Water Tank Renewal: Trustees and Jim reviewed and update email from Al Palmer of Gorrill-Palmer Engineers (GPE). Along with the email Al sent plans for the telemetry building. Trustees discussed builders who may be interested in doing the work so that it can get built in time for the Fire Department to install their equipment.
- Pay Req. 9 has been submitted and is now payable. Al recommended payment. This Requisition includes the electrical splice box, handhold and conduits installed from the existing facilities to the new vault.

Steve made a motion to move forward with the design dated 2/19/15 titled “Water Tank Renewal Shed Plans”. Joe seconded, vote was unanimous.

b.

- Libby Hill evaluation for a future tank site: Trustees and Jim reviewed and update email from Al Palmer of Gorrill-Palmer Engineers (GPE). Al sent new plans for the site, Trustees and Jim reviewed them and compared to the set of plans from last month. The new plans include updated design to reflect limiting the clearing to 25,000 sf, the addition of details such as driveway culvert, gate and surface restoration and a schematic grading design. The grading design was developed to allow the excavating company to prepare a preliminary quote. The design has been sent to them and a copy of the quote will be provided to the Trustees when it's received.
- A 60 day extension has been executed on the option agreement. The District's attorney is reviewing whether they can develop an amendment to the Declaration of Covenants.
- GPE has submitted a request to the Gray Planning and Code Enforcement offices for an official zoning determination regarding the construction of a water tank on the site

under consideration. GPE will be attending the 3/12/15 Planning Board meeting. Superintendent and some Trustees plan to attend also.

Superintendents Report:

- a. January Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for January: 246 GPM.
- c. We continue to search for a leak in the system. We thought we found it after having some leak detection done but it turned out to be a leak inside someone's house. More leak detection will be done until we find where it is.
- d. Jim attended a Dig Safe training session in Yarmouth. It seemed to be geared more towards contractors than utilities but it was good information.

Personnel Policy:

Joe will be working with Jim over the next several months to update the personnel policy. Joe has all the info he needs now and will review the material, make a proposed plan, and get back to Jim.

Trustee Reports:

Joe: We have received the annual storm water protection and spill prevention reports from the Transfer station. Have not received the reports from Town garage yet. Joe will report on review of Transfer Station reports at next meeting.

Additions to the agenda:

Bruce: We should be advertising for help soon. It will take time to develop an ad and review applications before the interview process. Jim is to check with MRWA about advertising and initial review of applicants.

March meeting was scheduled for Mar 16th.

Joe made a motion to adjourn at 8:04 pm. Steve seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester