

**GRAY WATER DISTRICT
TRUSTEES' MEETING**
March 7, 2011

Present: Bruce Sawyer, Joe Murray, Steve Dunn, and Superintendent Jim Foster. Bruce called the meeting to order at 7:00 pm.

Approve Minutes:

Joe made a motion to approve DRAFT 2 of the January 24th minutes. Steve seconded, vote was unanimous.

Superintendents Report:

- a. January bacteria tests: absent for Total Coliform and E-coli.
- b. Average usage for January: 186 GPM
- c. Wellhead Protection – Jim reported that the town is unaware of the new MDEP rules that went into effect last summer. Joe is to write letter to Code enforcement thru the Town Manager with the information he has gathered from his research.
- d. Summit Communications: Jim met with them last week about the communications with the New Well. Jim reported that the way it is being designed now, we will be able to check on the operation of the pump station from the office but there will not be any communication between pump stations. Joe offered info received at the conference for Jim to consider.
- e. Spring Meadows Condominiums – Jim received plans for the condo's to review and forwarded them to Al Palmer of Gorrill & Palmer Engineers for his input. Al's preliminary review suggests that we do have enough water to support the new residences.
- f. Utility Service Company – Jim met with Mathew last week and asked for a price to paint the inside of the Dry Mills Standpipe. Jim thinks we should have this work done this fall.
- g. Royal River crossing is now in service, will have an expense report by next meeting.

Trustee Reports:

In a letter to the Town of Gray dated September 25, 2009 GWD expressed concern about monitoring wells at the Gray landfill that were damaged and poorly located. GWD requested that the wells be replaced and relocated for easier sampling. At the January 2011 Trustee meeting, Steve agreed to read the Annual Water Quality Report for the landfill to find out if the wells were replaced as suggested by the Town's consultant. According to the report, the wells had not yet been replaced at the time of the last sampling which occurred in fall 2010. Steve is to draft a letter to the town to ask if the wells have been replaced yet.

Joe reported on his experience at the MWUA conference in February. He shared information about WARN and the website class he attended. Joe is to meet with the Office Manager to go over what he learned at the website class.

Joe also reported that the Gray Public Works and Recycling Center reports are in hand and acceptable. He will be drafting a letter to the Town requesting reports on the underground fuel storage tanks as well.

Monitoring of Oil/Water Separator at GPW Garage:

Bruce reported that the Town Manager requested that she be allowed to use Woodard & Curran to monitor the oil/water separator at the GPW Garage instead of Sevee & Maher which was previously agreed on. She stated that Woodard & Curran are willing to do the monitoring for less than half the cost of Sevee & Maher. Trustees discussed concerns about whether Woodard & Curran would be providing the same service as Sevee & Maher. Bruce is to communicate with the town Manager about the monitoring.

Pump Station 3, East Gray:

Construction has progressed well; the road and most of the water main are installed. Grover plans to be finished with this portion of construction Wednesday March 9th and will start again in July.

Additions to the Agenda:

Jim asked that GWD employees receive a 3% increase in pay retroactive to the first pay period after January 1st 2011.

Steve made a motion to give GWD employees a 3% pay increase. Joe seconded, vote was unanimous.

Jim presented a list of 38 account, most of which he recommended be written off as bad debt and sent to collections. As a general rule the Superintendent recommends sending all accounts over 90 days from final billing to collections unless the customer has contacted the district to make payment arrangements. Trustees discussed bad debt and that accounts over 90 days past due should be sent to collection.

Steve made a motion to authorize Superintendent Jim Foster to exercise prudent business practices in collecting debt. Joe seconded, vote was unanimous.

Executive Session:

Executive Session - Ref: Land. To go into executive session to consider the acquisition of Real Property pursuant to M.R.S.A. § 405(6)(C)

Joe made a motion to go into executive session. Steve seconded, vote was unanimous.

March meeting is scheduled for March 21st

Steve made a motion to adjourn at 9:00 pm. Joe seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester

