

**GRAY WATER DISTRICT
TRUSTEES' MEETING
June 20th, 2011**

Present: Bruce Sawyer, Joe Murray, Steve Dunn, Ellen Errington, Susan Hathaway, and Superintendent Jim Foster. Guest speaker: Al Palmer of Gorrill & Palmer Engineers. Bruce called the meeting to order at 7:05 pm.

Approve Minutes:

Joe made a motion to approve DRAFT 1 of the April minutes and May 2nd special meeting minutes. Steve seconded, vote was unanimous.

Election of Officers:

A motion was made by Steve to keep Bruce Sawyer as President / Treasurer. Seconded by Joe, vote was unanimous.

A motion was made by Steve to keep Joe as clerk. Ellen seconded, vote was unanimous.

A motion was made by Steve to keep Jim as assistant treasurer. Joe seconded, vote was unanimous.

We also welcomed Ellen Errington and Susan Hathaway as new Trustees.

Superintendents Report:

- a. May Bacteria tests: absent for Total Coliform and E-coli.
- b. Average usage for May: 214 GPM
- c. Memorial Day weekend the Weeks Hill standpipe was struck by lightning. This knocked out our telemetry so frequent trips to the standpipe to check on the water level are necessary until we are back online. The same standpipe also sprung a leak and has since been drained, patched, and refilled. There are now two additional spots that are leaking a tiny bit. We are not sure if this is related to the lightning strike.
- d. The auditor is available to be present at the July Trustees meeting to meet the Trustees and go over the completed financial statements for year ending December 31st, 2010.
- e. The scheduled testing of the oil/water separator at the Gray Public Works garage found acetone in the water. Jim will contact Dave Brooks at SME to get feedback on the test result and guide us on what next steps should be.
- f. We received a letter from the Town of Gray asking for our input on a proposed Fire Safety Training facility they would like to build at the Gray Landfill. The DEP is involved and has placed many restrictions on what they can do at the site. Considering the restrictions put in place by DEP, and after walking the property, Jim feels it will not harm the water supply or Gray Water District. We plan to send a letter to that effect.

Water Storage Tank - Funding:

Al Palmer of Gorrill & Palmer Engineers was present to go over the information he prepared for the June 21st Town of Gray Council meeting. At this meeting we will be presenting a plan to the board as to how we would use TIF funds for a new water storage tank. Al went over the bullet points he plans to present to the board. He also discussed that he thinks it's best to keep the discussion general for this initial meeting. Trustees and Al discussed the possibility of a

workshop meeting with the Town in the future where details could be discussed. Al Palmer, Steve Dunn and Jim Foster will attend the meeting.

Eagles Ridge Subdivision:

Al reported that he called Mr. Licht and found out that his clients have not focused on the water aspect of the project yet.

Pump Station 3, East Gray:

Trustees discussed that they would like to have answers to the electrical questions they have by next week. We are scheduled to go out to bid on phase 2 in July but won't be able to until we get replies from Mark Bergeron to Steve and Joe's questions.

Gray Landfill: (Test Wells)

Jim reported that the gentleman that came to do the testing at the Gray Public Works garage (who also does the testing at the Gray Landfill) was unable to complete it that day because he did not bring the correct equipment. Jim was not present when he returned on another day and did not ask him if the wells had been repaired/replaced/relocated. Jim is to call Woodard & Curran to get that information.

Authorize Superintendent to Transfer Funds:

Jim reported that the auditor asked that the Trustees authorize the transfer of funds between our investment accounts and our checking account. Jim presented a Spreadsheet to the Trustees showing the amounts we would like to transfer from one of our investment accounts into our checking account to cover the cost of bills we have already paid for Pump Station 3. Trustees discussed doing this authorization monthly and that they would like to see a spreadsheet each month with the bill amounts and what account we are transferring from. The office Manager is to produce the spreadsheet each month in time for the Trustee meeting.

July meeting is scheduled for July 18th.

Joe made a motion to adjourn at 9:00 pm. Steve seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester