

**GRAY WATER DISTRICT
TRUSTEES' MEETING
September 19th, 2011**

Present: Bruce Sawyer, Joe Murray, Steve Dunn, Susan Hathaway, and Superintendent Jim Foster. Bruce called the meeting to order at 7:01 pm. Guest speaker: Al Palmer of Gorrill & Palmer Engineers.

Approve Minutes:

Joe made a motion to approve Draft 1 of the August minutes as amended. Steve seconded, vote was unanimous.

Steve made a motion to approve Draft 1 of the September 8th Special Minutes. Susan seconded, vote was unanimous.

GWD Water Storage:

- a. Al Palmer was present to discuss options for a new water storage tank on Weeks hill. He outlined two options; an elevated steel tank on legs and an elevated 'golf ball' style tank with a central riser. The cost of the tanks themselves would be \$700,000. and \$850,000. respectively. Which would make the entire project cost \$1 mil to 1.25 mil. Al mentioned that there are other projects that the water district will need to address in the next 10 – 15 years; Rt 26 turnpike crossing, Rt 100 North main upgrade, and the Dry Mills tank. He suggested that we should make the Town aware that the water district will need funds for these projects in the near future. The more TIF money the Town can make available for the Weeks Hill water storage project the less we will have to bond. It's possible we may not have to bond at all at this time. We will have to bond for the remaining projects in the future and will need to raise rates to pay off the bond. Al is to put together two cost estimates for the Weeks Hill project that we can present to the Town.
- b. Trustees asked Al to give his opinion on the proposal we received from Utility Service Company to repair and maintain the Dry Mills tank. Al stated he thinks it's rather expensive and carries risk as we don't know if this company will be in business in 10 years. Al suggested adding the repairs the Dry Mills tank needs into the Weeks Hill tank project. What it needs most at this time is coating. If that is done we would have time to work out what the next steps should be for water storage on that side of town.

Pump Station 3, East Gray:

The bids have gone out to the contractors and there is a pre-bid meeting at Sevee & Mahers office at 11:00 am on Wednesday (9/21). Joe and Steve have reviewed the plans that went out to the bidders and have corrections that need to be made. Jim is to bring the marked-up plans to Mark as soon as possible. Trustees asked that Mark issues an addendum at least a week before the bids are due back. Trustees also discussed the engineering budget for the project, the \$26,000 in overages, and how much of that overage is legitimate engineering time. The Trustees feel that they have put a lot of work into correcting plans that should have been done correctly before they were sent to us. Bruce and Jim are to have a discussion with Mark and a member of management at Sevee & Maher about the additional project costs. A special meeting will be scheduled for October 10th to award the contract for phase 2 if all aspects of the bid and bonding are in place and the bid amount is acceptable.

Superintendents Report:

- a. August Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for August: 221 GPM
- c. MWUA is holding a class on new rules regarding lead in fittings and fixtures in October. After 2014 we will no longer be able to use brass that contains lead.
- d. The annual MRWA conference is to be held in Freeport December 6th, 7th, and 8th.
- e. Cathy Gervais, our meter reader, will be out on extended leave due to a family situation.

GWD Website:

The Office Manager reported that the website is nearly complete. Trustees were able to view the site in its final form before content is added. Trustees were satisfied with the design so we are ready to start adding content. The Trustees now have new email addresses and will be getting instructions on how to set them up tomorrow. The Office manager is to meet with Nate LeClair on Thursday morning to set up email addresses for the office staff and be trained on how to add meeting minutes to the site.

October meeting is scheduled for Oct 17th.
A special meeting is scheduled for Oct 10th.

Joe made a motion to adjourn at 9:20 pm. Steve seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester