

**GRAY WATER DISTRICT
TRUSTEES' MEETING
October 17th, 2011**

Present: Bruce Sawyer, Steve Dunn, Susan Hathaway, Ellen Errington, and Superintendent Jim Foster. Bruce called the meeting to order at 7:01 pm.

Approve Minutes:

Steve made a motion to approve Draft 1 of the October 10th Special Meeting minutes.

Susan seconded, vote was unanimous.

Steve made a motion to approve Draft 2 of the September Minutes. Susan seconded, vote was unanimous.

Superintendents Report:

- a. September Bacteria tests were absent for total coliform and E-coli. Volatile Organic Contaminants (VOC's) test results for the 3rd quarter- below detection limits.
- b. Average usage for September: 203 GPM
- c. Cathy Gervais is still out on family leave. She plans to return in November, half days at first.

Trustee Reports: Bruce reported that he has looked over our financial reports for year ended December 31' 2010 and that everything looks good.

GWD Water Storage:

Jim reported that Al Palmer of Gorrill & Palmer Engineers will be meeting with gray Town Manager Deb Cabana to talk about what specifics she needs for the Water Storage issue. Al is in the process of putting together two water tank cost estimates to present to the Town.

Pump Station 3, East Gray:

Documents were signed last week with A. H. Grover for phase two of the new pump station. Grover started work today. Jim reported that a culvert should have been installed at the entrance to the pump station road but was not in the plans that went to Grover so it didn't get done. Jim is to meet with M.D.O.T to see if what Grover did at the site instead is acceptable.

Terms & Conditions:

The Public Utilities Commission (PUC) recently changed rules that are cited in our terms and conditions. Because of this we have had MRWA edit the Terms and conditions they helped us write last year. Most of the changes are to correct chapter and section numbers that relate to PUC rules. Jim presented a draft copy of the document for Trustee review. Trustees found section 12 to be unclear in regard to labor charges and questioned the difference in labor charges throughout the document. Jim is to talk to Sandy at MRWA to clarify these differences and report back to the Trustees.

MRWA Annual Conference:

This year's annual conference will be held on December 6, 7, & 8th. We would like to get a count on who wants to attend so we can take advantage of the early registration discount. The Office Manager is to email a link to the MRWA website to Trustees so they can check the schedule of classes and decide if they would like to attend.

November meeting is scheduled for Nov 21st.

Ellen made a motion to adjourn at 8:16 pm. Steve seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester