

**GRAY WATER DISTRICT  
TRUSTEES' MEETING  
December 19<sup>th</sup>, 2011**

Present: Bruce Sawyer, Steve Dunn, Susan Hathaway, Ellen Errington, Joe Murray, and Superintendent Jim Foster. Bruce called the meeting to order at 7:00 pm.

**Approve Minutes:**

**Steve made a motion to approve Draft 1 of the November Minutes as amended at meeting. Joe seconded, vote was unanimous.**

**Proposed New Gravel Pit, Legrow Rd:**

Trustees discussed comments they could make about the proposed gravel pit. Joe suggested that we should wait to see what issues the Town would like our input on and respond as needed. Susan is to do more research into the effect of gravel pits over aquifers.

**Superintendents Report:**

- a. November Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for November: less than 200 GPM
- c. We received the approval letter for the Capacity Development Grant we applied for and were granted. This is a matching grant that will be used for asset management software and training.
- d. The Maine Water Utilities Association (MWUA) is holding their annual February Meeting and trade show.
- e. We started using our new billing software on December 19th, Edifice from Northern Data Systems.

**GWD Water Storage:**

Al Palmer of Gorrill & Palmer is drafting a letter to request TIF funds be used to fund a new water storage tank. The letter will go to the Community Economic Development Committee. The Town, if in agreement with our proposal, will then need to go back and amend the TIF.

**Pump Station 3, East Gray:**

Trustees discussed details of pump building progress. Electrical components in the pump building had to be rearranged because of clearance issues but that work is now done. The containment sump and floor grates have been an issue; Jim is currently working on it. Otherwise construction is moving forward and going well.

**Terms & Conditions:**

Trustees discussed edits made to the Terms & Conditions document. The deadline to for Chapter 660 compliant Terms & Conditions was December 2<sup>nd</sup>. We have asked for an extension to December 31<sup>st</sup> so that we may make edits and get Trustee approval. The final document should be ready by the extended due date as long as the Trustees edits are not declined.

**Employee Salary Review:**

Proposed salary increase is 3.2% for all employees. This is to take affect the first pay period in January.

**Joe made a motion to accept the proposed 3.2% wage increase. Steve seconded, vote was unanimous.**

January meeting is scheduled for January 23, 2012.

**Joe made a motion to adjourn at 8:23 pm. Steve seconded, vote was unanimous.**

Respectfully submitted,

Sudiek Lester