

**GRAY WATER DISTRICT
TRUSTEES' MEETING
May 21st, 2012**

Present: Bruce Sawyer, Steve Dunn, Susan Hathaway, Ellen Errington, and Superintendent Jim Foster. Guest: Al Palmer of Gorrill & Palmer Engineers and Jesse Abbott of 97 West Gray Rd. Bruce called the meeting to order at 7:00 pm.

Approve Minutes:

Steve made a motion to approve Draft 1 of the April 23rd Minutes as amended at meeting. Joe seconded, vote was unanimous.

Al Palmer of Gorrill & Palmer Engineers

Jesse Abbott: Site Plan Application for 97 Shaker Rd:

The owner of 97 West Gray Rd is putting in a site application for the 24,000 sf building at this property. He is planning to convert the front 12,000 sf to retail space. The application also includes the construction of a parking lot, adding a propane filling station, and vegetation work. Because this property falls within the wellhead 2 zone, Al and Mr. Abbott are here to inform us of his plans and allow us to give feedback and ask questions before they present to the Planning Board at the June meeting. Trustees asked questions about the propane fill station, hazardous materials being stored onsite, and ground work. They also spoke about what kind of materials and activity would cause concerns in regard to the ground water. After discussion, Trustees concluded that the proposed use of the facility will not pose a threat to the wellhead.

Maine Turnpike Authority (MTA) Project:

The project is underway and one of the two buildings at the site has been demolished. The MTA has asked that Gray Water District sign a license agreement for the installation, maintenance and operation of the 6" line (loop connecting two mains) to be installed during the project. Trustees asked Al to produce a updated copy of "Exhibit A" which shows details of the work being done, and to change the signature title on the license from "General Manager" to "Superintendent" before Jim signs it.

Joe made a motion to give Jim authorization to sign documents with the MTA regarding water main extension agreement and license. Steve seconded, vote was unanimous.

Gray Water District Water Storage:

Al reported that he has mailed out, and hand delivered, a letter to abutters making them aware of the work that will be taking place at the site. Geotech is scheduled to be onsite next Thursday to do drilling. By the next trustee meeting we will have the survey and findings by Geotech. Bruce still needs to contact Matt Sturgis.

Superintendents Report:

- a. April Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for April: 225.4 GPM.
- c. We have received a draft copy of the 2011 Financial Statements from the auditor. The office manager will email them to the Trustees for review.

- d. We received the final approved version of the Terms & Conditions from the MPUC today. They have an effective date of May 15th. Once we verify that they have been posted on the MPUC website we'd like to post a link to them on our website.

Trustee Reports:

Susan passed out a memo showing her ideas for the changes she's proposing to enhance the set-up of the website. The changes will make the site more user friendly and give more detailed information. Trustees spoke about including the actual DEP FACT SHEET about home heating oil tanks within on our website. The fact sheet contains links and contact info for DEP if anyone wants to research it further. Some historical information about Gray Water District should also be added to our site. Jim is to find information for Susan to add and the Office Manager will contact the Historical Society to ask if they have any old pictures that may be appropriate.

Pump Station 3, East Gray:

A change order for the intake air system for the generator has been made. It will now be located above the overhead door. The cost of the change is \$9700.00 and we have already received a check in that amount from Bennett Engineering. The actual work still needs to be performed. Next steps are a water quality test and setting the pump.

June meeting was scheduled for June 18th.

Joe made a motion to adjourn. Ellen seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester