

**GRAY WATER DISTRICT
TRUSTEES' MEETING
June 17th, 2013**

Present: Bruce Sawyer, Steve Dunn, Joe Murray, Susan Hathaway, Ellen Errington and Superintendent Jim Foster. Al Palmer of Gorrill & Palmer Engineers was also present. Bruce called the meeting to order at 7:01 pm.

Approve Minutes:

Steve made a motion to approve Draft 1 of the May 20th, 2013 Minutes with corrections made at the meeting. Ellen seconded, vote was unanimous.

Election of Officers:

A motion was made by Steve to keep Bruce Sawyer as President / Treasurer. Seconded by Ellen, vote was unanimous.

A motion was made by Steve to keep Jim as assistant treasurer and Joe as clerk. Ellen seconded, vote was unanimous.

Gray Water District Water Storage:

Al reported that Jack Erler is continuing work on the land acquisition. The abutter has signed a new easement and released the easement on the portion of property that we purchased. The closing was scheduled for last Friday so all there is to be finished is final details. Al distributed a new project timeline to Jim and Trustees and showed plans for a 10' x 16' building to house piping and controls for the tank. Al and Jim will be checking on SCADA equipment tomorrow. Al and Jim also discussed the need for pressure reducing valves in some areas when the new tank is put into use.

Superintendents Report:

- a. May Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for May: 239.1 GPM.
- c. We will need to update our personnel policy this year.
- d. Received a call from Maine DHHS, they will be conducting a Sanitary Survey here in September.
- e. Deerbrook: We will need to come up with an amount to charge North Yarmouth for the hydrant fee. Would like to charge the same rate we charge the Town of Gray but are looking into whether the PUC has a formula to follow. Will also be drafting a water main extension and service agreement.

Trustee Reports:

Susan: Susan has continued working on the website. She suggests removing some menu items that are currently not being used in an effort to make the sight not look “unfinished”.

Steve: Steve shared info about a program that could be utilized by the District for service location. It would basically consist of a picture that would be taken of each location with the service location measurements in text on the picture. This would make it easier and faster to find services as opposed to using generic drawings.

July meeting was scheduled for July 15th.

Joe made a motion to adjourn at 9:12 pm. Ellen seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester