

**GRAY WATER DISTRICT
TRUSTEES' MEETING
July 15th, 2013**

Present: Bruce Sawyer, Steve Dunn, Joe Murray, Susan Hathaway, Ellen Errington and Superintendent Jim Foster. Al Palmer of Gorrill & Palmer Engineers was also present. Bruce called the meeting to order at 7:02 pm.

Approve Minutes:

Joe made a motion to approve Draft 1 of the June 17th, 2013 Minutes with minor grammatical corrections made at the meeting. Steve seconded, vote was unanimous.

Gray Water District Water Storage:

Al reported that he has submitted an Environmental Review Submission Form to DHHS. We have to do this because the project is partially funded by Federal funds (SRF). Al recommends that we bid the project now for site work and tank construction in the Spring. This would offer the best option for getting the work done at the least cost. Al and Trustees discussed the 'vault' area within the small building that will house controls and allow access to pipes. The space, as currently designed, is considered 'confined space'. That designation requires us to have special training, equipment and procedures to work in the space. After much discussion of options Steve suggested a bulkhead at each side which will allow for quick, easy access and allow the space to not be labeled confined. Al will make the necessary design changes. Joe asked Al to change design to a battery or solar charged battery backup system instead of a generator which will require maintenance and testing on a regular basis. Al says we should be ready to go out to bid within a month. We will schedule a special meeting for August 26th to consider received bids.

Discussion and related action for truck purchase:

Jim reported that the town of Gray is going out to bid for new trucks. The District needs an additional truck that will have a utility body on it. We have an opportunity to be included in the Town of Gray bid. That would give us fleet pricing and lower our cost on the new truck. Planning for this truck was included in the workup for our last rate increase.

Steve made a motion to authorize the Superintendent to purchase a new service vehicle for the district, not to exceed \$40,000. Joe seconded, vote was unanimous.

Superintendents Report:

- a. June Bacteria tests were absent for total coliform and E-coli.
- b. Volatile Organic Contaminants (VOC's) test results - below detection limits (BDL).
- c. Average usage for June: 236 GPM.
- d. There is bridge work being done on Center Rd, this shouldn't affect us unless they want water.
- e. Have heard that the State will be repaving Gray center. This will affect us greatly as we have many services in the pavement in that area. Jim is seeking more detailed information on specific road areas to be affected.

- f. Deerbrook: The project is moving forward. We will be sending the 'Petition to Amend Service Area' letter to the PUC within the next week.
- g. The fire hydrant at the MDOT lot on Rt 100 will need to be painted.

Trustee Reports:

Steve: Steve reported about a program that will be able to work with our existing GIS software and allow us to add service locations. Jim is to forward a copy of what has to be done in regard to GIS by next year.

August meeting was scheduled for Aug 19th. A special meeting was scheduled for Aug 26th.

Joe made a motion to adjourn at 8:50 pm. Steve seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester