

**GRAY WATER DISTRICT
TRUSTEES' MEETING
September 16th, 2013**

Present: Bruce Sawyer, Steve Dunn, Joe Murray, Susan Hathaway, Ellen Errington and Superintendent Jim Foster. Al Palmer of Gorrill & Palmer was also present. Bruce called the meeting to order at 7:00 pm.

Approve Minutes:

Steve made a motion to approve Draft 1 of the August 19th, 2013 Minutes. Joe seconded, vote was unanimous.

Gray Water District Water Storage:

- a. **Al Palmer:** The project is out to bid and the bids are due back on the 27th. Preload Inc. and DN Tanks are bidding on the concrete water storage tank. Al will be issuing an addendum this week to address DHHS and DN Tank comments. We do not need to have a special meeting to award the bid; it will be ok to wait until our regularly scheduled meeting on October 21st. The Town has decided we will need to have a full site plan review before the Planning Board. Al will call the Town to have us included on the Planning Board agenda for October 10th.
- b. We have applied for SRF funding but we may be able to use some savings from the Pump Station 3 project to reduce the amount we need to borrow. We will need to wait until the bids come in to make that decision.

Superintendents Report:

- a. August Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for August: 241 GPM.
- c. We submitted the SRF application and checklist last Friday. There will be a follow-up meeting to go over the checklist, probably on 9/27. We also need to do a Master Plan as a part of the SRF.
- d. The service territory expansion for Deerbrook in Yarmouth has been approved.
- e. We have our previous auditor working on a revised payment schedule for the 2002 bond. The new schedule is necessary due to refinancing of the bond.

Additions to the Agenda:

Pump Station 3: Trustees and Jim discussed what still needs to be done to complete the project. The fencing, gate and some internal piping still need to be completed.

October meeting was scheduled for Oct 21st.

Joe made a motion to adjourn at 8:10 pm. Steve seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester