

**GRAY WATER DISTRICT
TRUSTEES' MEETING
November 18th, 2013**

Present: Bruce Sawyer, Steve Dunn, Joe Murray, Ellen Errington and Superintendent Jim Foster. Al Palmer of Gorrill & Palmer was also present via Skype. Bruce called the meeting to order at 7:02 pm.

Approve Minutes:

Steve made a motion to approve Draft 1 of the October 21st, 2013 Minutes. Ellen seconded, vote was unanimous.

Gray Water District Water Storage:

Jim supplied summary of State Revolving Fund (SRF) funding, Planning Board approval and Bid summary. The Planning Board needs a landscaping plan by March. Trustees discussed the bid summary and six value added items. The value added items yield a net savings of \$10,040. Al recommended that we accept all value added items and award bid to DN Tanks for \$1,084,960. Due to the larger size and higher elevation of this tank, there will be additional work needed to incorporate the new tank into the overall distribution system. Work includes water main extension, pressure reducing valves, manholes, telemetry and landscaping for an estimated total of \$182,000. Trustees also discussed pros and cons of proceeding with the SRF funds application for the project. Trustees determined that adequate funding was available and the added cost of additional borrowing was not essential to project completion.

Joe made a motion to award DN Tanks in the amount of 1,084,960 as described in the 9/27/13 contract manual with Value Engineering items #1-6 listed in the 11/18/13 email from Gorrill & Palmer Engineering. Steve seconded, vote was unanimous.

The project will begin Spring 2014. Al is to request a construction schedule from DN Tanks and will keep abutters apprised as the project moves ahead.

Superintendents Report:

- a. October Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for October: 210 GPM
- c. Utility Service Company inspected the Dry Mills Standpipe. They expressed concerns about graffiti and rust at the top of the tank. We are waiting for their official cost estimates.
- d. There is a meeting this Thursday night (11/21) about the Fire Suppression Ordinance. The meeting is at 6:30. Four Trustees and Jim are available and plan to attend.
- e. Jim, Steve, Ellen and Susan attended the Yarmouth Water District Trustee Meeting on November 5th.
- f. The Maine Rural Water Association Annual Conference will be held December 10th ó 12th at the Hilton Garden Inn in Freeport. The Trustee Training session/dinner is December 10th 5:00 ó 8:00 pm.

- g. The Town of Gray requested a new water line for the Gray Public Library. We did an estimate for them that was higher than they anticipated. A water service agreement may be proposed instead of a water main extension.

Additions to the Agenda:

Employee Holiday Bonuses:

Joe made a motion to give 1% holiday bonuses to GWD employees. Steve seconded, vote was unanimous.

December meeting was scheduled for Dec 16th.

Joe made a motion to adjourn at 8:13 pm. Steve seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester