

**GRAY WATER DISTRICT
TRUSTEES' MEETING
November 17th, 2014**

Present: Bruce Sawyer, Joe Murray, Steve Dunn, Mike Lessard, and Superintendent Jim Foster.
Bruce called the meeting to order at 7:00 pm.

Approve Minutes:

Joe made a motion to approve Draft 2 of the October 20th, 2014 minutes. Steve seconded, vote was unanimous.

Gray Water District Water Storage:

Trustees and Jim reviewed an update email sent by Al Palmer of Gorrill-Palmer engineers on the Weeks Hill Water Tank Replacement project:

- The new tank has been tested and passed for leakage and bacteria and has been placed online.
- The old tank was removed as of last Friday.
- The new tank is being temporarily controlled through the Dry Mills tank telemetry.
- AH Grover should be on-site next week to begin completion of site work and piping.
- Site work will be substantially completed by the second week in December with touch up due to be completed in spring.
- Planning Board has approved a new building to house the telemetry and Gorrill-Palmer has provided a preliminary plan. NOTE: Neither the Trustees nor Jim were satisfied with the plan as provided. A similar, more workable and less expensive alternative is needed and it will need to be able to accommodate new equipment in support of Fire Dept. radio antenna. Jim will make temporary arrangements for winter and a new design will be developed.

Trustees and Jim reviewed an update email sent by Al Palmer of Gorrill-Palmer engineers on the site acquisition for a replacement of the Dry Mills Tank:

- The existing conditions survey is underway and will be forwarded to the District when complete.
- Title review by Attorney Jack Erler turned up three easements and a mortgage deed on the site.
- Once the survey is received, Jim and Gorrill-Palmer will meet to review a conceptual tank layout and begin discussions with the landowner regarding a potential site preparation project.

Superintendents Report:

- a. October Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for October: 248 GPM
- c. The oil separator at the Public Works garage was found dry when a fall sample was due to be taken. Jim found out that the Town had just had it cleaned. It was determined to be an oversight in scheduling the cleaning.

- d. We will be borrowing a plow from the town to put on our new truck this winter. It will be used to plow the East Gray Pump Station.

Additions to the Agenda:

Joe made a motion to approve the Superintendent's recommendation for a 1% annual bonus for current Gray Water District employees. Steve seconded, vote was unanimous.

Personnel Policy:

Trustees reviewed a proposed revision of the section of GWD personnel policy titled "Health Insurance and Major Medical" submitted by Jim. Jim requested Trustee review of this section in advance of the overall update/revision of the entire policy because it affects some pending personnel actions. Total revision is expected to take several months to complete.

Joe made a motion to update section 11, paragraph 4 of the Gray Water District Personnel Policy as follows:

"Employees in Groups I and II and III are eligible to participate in the group Health and Hospitalization and Major Medical Plans as provided by the Maine Municipal Association through contracting and self-insurance under the Maine Municipal Employees Health Trust (MMEHT). The District will pay full family coverage for employees in Groups I and II. Group III employees will be provided employee only coverage which shall be on a prorated basis up to 100% based on average hours worked. When a salary ceases for any reason other than official retirement, the District will terminate payment of this benefit. Officially retired District employees shall be allowed to continue their existing, fully paid coverage as retirees. Family coverage for retirees remains available at retiree's expense. District will not cover the additional premium.

Official retirement eligibility requires a minimum of 15 years of satisfactory service and minimum age of 62 years."

Steve seconded, vote was unanimous.

December meeting was scheduled for Dec 15th.

Joe made a motion to adjourn at 8:40 pm. Steve seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester