

**GRAY WATER DISTRICT  
TRUSTEES' MEETING  
January 26<sup>th</sup>, 2015**

Present: Bruce Sawyer, Joe Murray, Steve Dunn, Mike Lessard, Ellen Errington and Superintendent Jim Foster. Bruce called the meeting to order at 7:00 pm. Al Palmer of Gorrill-Palmer Engineers and Galen Morrison, Town of Gray Fire Chief were also present.

**Approve Minutes:**

**Ellen made a motion to approve Draft 2 of the December 15<sup>th</sup>, 2014 minutes. Joe seconded, vote was unanimous.**

**Gray Water District Water Storage:**

a. Weeks Hill Water Tank Renewal:

1. Town of Gray Fire Chief, Galen Morrison spoke about the Fire Departments plans to put their antenna on top of the tank. Due to recent developments, the telemetry building that was originally planned to be built in the spring is needed much sooner. Galen will need a place to install GFD equipment by March. Trustees, Galen and Al discussed how they can simplify the design and get a building done and in place in time for when the antenna will need to be installed.
2. Al Palmer of Gorrill-Palmer Engineers (GPE) gave an update on the Weeks Hill Water Tank Replacement project:
  - The new tank is completed and on line. DN Tanks has requested that the retainage we're holding be reduced to 1%. The contract allows for retainage to be reduced to 5%. Pay Req 8 has been submitted and is now payable. Al recommended payment. Remaining work is just clean up and planting to be done in the spring.

b. Evaluation of Dry Mills Tank:

1. Al Palmer of Gorrill-Palmer Engineers (GPE) gave an update on the Dry Mills tank evaluation:
  - Al reported on abutter's comments made during an informational meeting. There were some concerns about having a water tank in the neighborhood and just how visible the tank will be. Also some comments about Water District participation in sharing road maintenance costs. Al noted that some participation in road maintenance would seem appropriate but details would have to be worked out and formalized as the project progresses. Al has drawn up plans for a shorter tank that is set back farther on the property. He will meet with the abutters again.
  - **Joe made a motion to enter executive session, at 8:14 pursuant to M.R.S.A. Section § 405(6)(C) to consider the acquisition of Real Property. Steve seconded, vote was unanimous.**

- **Joe made a motion to come out of executive session at 8:32. Steve seconded, vote was unanimous.**
- Following executive session Al is to work with the land owner on getting an amendment to the Declaration of Covenants completed, get clarification from the Town that there are no restrictions that would preclude public utility use and seek a 60 day extension on the option agreement.
- **Joe made a motion to proceed with the purchase of the land subject to the amendment being formally executed, clarification from the town regarding zoning, and a 60 day extension. Steve seconded, vote was unanimous.**

#### **Superintendents Report:**

- a. December Bacteria tests were absent for total coliform and E-coli.
- b. Average usage for December: 239 GPM.
- c. Volatile Organic Contaminants (VOC's) as well as pesticides/herbicides test results - below detection limits (BDL).
- d. Meeting with Yarmouth Water district went well. Moving forward we will explore what we can work together on to improve services and cut costs. The office manager is to contact the Yarmouth office manager to talk about ACH payments.
- e. Will be attending the MWUA February meeting. The office manager will register Jim and Joe

#### **Additions to the Agenda**

Joe will be working with Jim to update the Personnel policy over the next several months. Joe requests that the Personnel Policy be put on the agenda until updating is complete.

The annual storm water protection and spill prevention reports have been received from the Transfer Station. Reports from the Town garage are still pending. Report assigned to Joe for review and comment.

February meeting was scheduled for Feb 23<sup>rd</sup>.

**Joe made a motion to adjourn at 9:11 pm. Steve seconded, vote was unanimous.**

Respectfully submitted,

Sudiek Lester

