

**GRAY WATER DISTRICT
TRUSTEES' MEETING
September 18th, 2017**

Present: Bruce Sawyer, Joe Murray, Steve Dunn, Andrew Edson, Mike Lessard and Superintendent Jim Foster. Bruce called the meeting to order at 7:05 pm.

Superintendents Report:

- a. August bacteria tests were absent for E-coli and total coliform.
- b. AGM: 287. We did have a telemetry issue that cause one of the tanks to overflow water but it has since been remedied.
- c. Sidewalk/Yarmouth Road project seems to be complete but there are still cones out.
- d. Final coat of pavement is on Route 26. They are now finishing up edges and driveways.
- e. No word yet on the MDOT/Route 26 bypass groundwater monitoring exceedance of sodium issue. Trustees asked Jim to call again and follow up in writing so that we can get going on scheduling a meeting to discuss an action plan.
- f. Pump Station 3 is ready to go online. Once we put it online we will have to do testing every day.

Maine Power Options:

We have received pricing for the renewal of the 3 year contract for electricity. The price is down a bit from the previous contract. Trustees told Jim to go ahead and sign the contract.

2002 Bond Issue:

M36 has asked that we verify the final payment amount for their portion of the 2002 bond. The amount that is on the payment schedule does not include the interest that will be due over the next five years before the bond is completely paid off. Trustees discussed and decided to have Jim contact our bond counsel, Bob Stevens, to interpret the language in the cost sharing agreement to determine if we can add the future interest payments to the final payment amount.

Succession Planning:

Steve asked how things were going regarding hiring a replacement for Jim. Jim stated that he would like to finish the personnel policy first so that we know what we have to offer. Jim did not give a date as to when he is retiring but said that he'd like to hire someone to work with him at least a year before he leaves. Joe stated that we could get going on the process to hire now as there are things that need to be done before we get to the point of conducting interviews. Jim is to put together a number that he thinks we can pay a new hire by next meeting.

GWD Drug Testing Policy:

Joe explained that there are two kinds of drug testing policies; employee and applicant. The employee policy is very involved and opens the District up to a lot of liability regarding the steps that would have to be taken if an employee tests positive for a substance. He feels that it is not in the best interest of the District to have an employee policy. Joe suggests we do add the applicant policy to our personnel policy however. This policy would be much simpler in that we would

just have to identify the collection agency and lab that we want to use and have that and the language approved by the state. This policy would entail having applicants be tested then choosing whether or not to hire them.

October meeting was scheduled for October 16, 2017.

Joe made a motion to adjourn at 8:29 pm. Andrew seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester