

**GRAY WATER DISTRICT  
TRUSTEES' MEETING  
March 26<sup>th</sup>, 2018**

Present: Joe Murray, Steve Dunn, Mike Lessard, Andrew Edson and Superintendent Jim Foster.  
Joe called the meeting to order at 7:01 pm.

**Superintendents Report:**

- a. AGM: 259
- b. February bacteria tests were absent for E-coli and total coliform.
- c. We are continuing to work with Al Schaeffer on GPS/GIS. We recently purchased a new handheld meter reading device and learned that it has GPS capability.

**Crystal Lake Estates:**

We received notice and a request for confirmation of ability to serve from Liberty Family Foundation. They are planning a housing development with 110 units as part of a larger project that will be a total of 400 units. The estimated usage for the 110 unit portion is 12 gallons per minute (gpm). We can provide them domestic service at that rate. We will not provide water for irrigation.

**Personnel Policy:**

The draft policy will be sent to Maine Rural Water Association (MRWA) for review.

**Fraud Questionnaire:**

Trustees answered annual list of questions from the auditor regarding assessment of material fraud. Joe read each question out loud then recorded the answer on paper. The form will then be sent to the Auditors by the Office Manager.

**MDOT: State WIN #23294.00 Route 26 & 26A Paving:**

MDOT will be grinding the travel lane and replacing driving surface. This means we will have to lower valve boxes which will be costly. We have three options; we can include the work in the state bid, include in the bid paperwork but opt out if we don't like the price, or just do ourselves. Trustees discussed pros and cons of each option and decided to hire Skilling to do the work of lowering the valve boxes for us. The paving crew will do the work of raising them back up as they go.

**MDOT: Improvement Project #18766.00 North Raymond Rd:**

MDOT will be widening the bridge on Route 26 just before N Raymond Rd heading north as a part of this project. Our main is right in that area. E.J Prescott (EJP) has a camera they can put inside the main to help us determine exactly where it is located. Trustees agreed to let Jim hire EJP to do this service for us.

**MRWA Proposal for Rates:**

We have received a proposal from MRWA for \$4000 to do our rate case. This would cover everything except the public hearing which would be \$100 per hour plus mileage. Trustees discussed and agreed to hire MRWA to do a rate case for us.

**MRWA Proposal for Recruiting:**

The proposal from MRWA to recruit an Assistant Superintendent is \$100 per hour not to exceed \$6000. Trustees discussed and agreed to hire MRWA to recruit candidates and conduct interviews for the Assistant Superintendent position for us.

**GPS/GIS Meeting:**

If the Trustees would like to meet our consultant and see where we're at regarding the work we've been doing on mapping we can schedule a meeting at the Gray Library where they have media equipment that will make it easier to view the map as a group.

**Steve made a motion to adjourn at 8:55 pm. Mike seconded, vote was unanimous.**

Respectfully submitted,

Sudiek Lester