

**GRAY WATER DISTRICT
TRUSTEES' MEETING**
March 4th, 2019 (February Meeting)

Present: Bruce Sawyer, Joe Murray, Steve Dunn, Andrew Edson and Superintendent Jim Foster.
Bruce called the meeting to order at 7:00 pm.

Ian McCarthy of 68 Shaker Rd:

Joe made a motion to go into executive session 7:03 pm. Steve seconded, vote was unanimous.

Joe made a motion to come out of executive session 7:20 pm. Steve seconded, vote was unanimous.

Bruce told Ian that either he or Jim will reach out to him after the board discusses what was brought up during executive session with our lawyer.

Route 26A Groundwater Monitoring: GWD Round 23 May 2017:

We are ready to schedule the meeting between us and the other interested parties. Bruce Fowler of Sevee & Maher can facilitate. Trustees discussed that we should try to get the meeting scheduled for the end of this month if we can coordinate that quickly. We could check on the availability of the library so we have enough space and also access to the projector. Steve mentioned inviting our representatives, Sue Austin and Cathy Breen. Hopefully the Town Manager and Public Works director can also attend.

Superintendents Report:

- a. AGM: 249.
- b. Bacteria tests were absent.
- c. Nothing new to report on Hutchings
- d. Work on GIS continues. Joe attended our last Friday afternoon meeting with Al Schaeffer. Joe reported that it seems to be coming along nicely and that the addition of the tablet will be a good tool for the guys to continue building this database.
- e. The retirement plan set up is complete and we will be making our first contributions this week.
- f. There is a lot for sale in the area of 97 Shaker Rd. There may be a purchase and sales agreement with an orthopedic surgeon. It looks like the intention is to open an office where surgery is performed. Trustees discussed that that isn't an allowed use within wellhead 2. Jim stated that Tom Reinsborough, Code Enforcement Officer for Town of Gray, has said that there is some issue with definitions and that it may be an allowed use. Tom also stated that this Doctor is likely to push for it being an allowed use. We should pay attention to what's going on with the planning board and be ready to get involved if it's something we should try to stop. Trustees stated the Town Ordinance clearly states that medical facilities are not allowed.
- g. A company in Brunswick has been mailing free water testing flyers to Gray residents. We have received a few calls from customers asking if it is us as the flyer doesn't clearly state that it's not.

- h. Dry Mills standpipe has sprung a leak. There is not much we can do until the weather warms up enough that the ice inside the tank melts. It's located about two thirds of the way up the tank. It's a small leak that stops flowing when the weather is cold enough and it freezes shut.

Trustee Reports:

Joe and Steve reported that they attended a course on Capital Improvement. There was a really good presentation by Augusta Water which also include sewer and storm drain departments. They talked about how they use GPS to capture information regarding frequency and location of leaks to help them determine where to spend their capital improvement funds. Stephani Morancie of the Maine Public Utility Commission spoke about surcharge filing which is an easy way to collect money for improvements/infrastructure costs between rate case filings. Joe suggested we do one of these surcharge filings while we wait for our rate case to be completed. We also need a Capital Improvement Plan which will help us determine a priority list and prices for those projects. There is also a capital reserve account which is much more complicated to do, is project specific, and requires the establishment of a separate fund account that can only be used for the project specified. That isn't a great option for small utilities as it takes so long to build up money in the account to do anything. The surcharge filing is a better option. Joe asked Jim to contact MRWA and ask about getting a surcharge filing going.

Additions to the Agenda:

Steve asked whose term is up this year and stated that he received an email from the Town regarding nomination papers. Papers are now due in earlier than they used to be. It is Mike Lessard that's up this year so he should be taking out papers now if he's interested in running for another term. Papers are due by Friday April 12th.

Rate Case:

Jim is to check on the surcharge filing when he speaks to MRWA regarding the rate case.

North Raymond Road MDOT Project STP-1876(600):

The project is moving ahead. We have contacted Gorrill Palmer and are working with Doug Reynolds. Bruce asked if we've located our main in that area. We hired Dig Smart to come use their down pointing radar. It worked in some places but not in others. It's important that we get it located so that we can make a plan on how to tie into in and how to keep things running while new pipe is installed, as well as keeping them from hitting during the project. We will likely have to dig test holes.

April meeting was scheduled for April 15th.

Steve made a motion to adjourn at 8:23. Joe seconded, vote was unanimous.

Respectfully submitted,

Sudiek Lester