

**GRAY WATER DISTRICT
TRUSTEES MEETING
September 20, 2021**

Present: Bruce Sawyer, Steve Dunn, Mike MacDonald, Mitch Berkowitz, Joe Murray and Superintendent Bill Gardner. Brad White of Callaway Drive was also present. Bruce called meeting to order at 6:00 PM.

Spring Meadows Condominium Association:

Brad White reported that the leaky pump was replaced on September 4th. We will plan to read the meter on 9/25 so we can figure a monthly average via the three weeks of usage between 9/4 and 9/25. Once we figure an average, we will calculate an abatement on their entire bill.

ACTION: Superintendent to get read and Office Manager to calculate abatement amount.

Superintendent's Report:

1. Average gallons per day (AGD) for pumps 1&2 was 299,000. Pump 3 average was 110,000.
2. Monthly bacteria samples for August were absent. Samples taken this month came back with a hit on coliform. We did 11 O&M samples and found that there was a concentration at the Weeks Hill tank. The tank has been chlorinated and shut down for now. Chlorine was also injected at pump 1. Chlorination is something we should do each year as maintenance in conjunction with hydrant flushing schedule.
Motion/Second by Berkowitz/Dunn to have the Superintendent to create and implement an annual Spring Chlorination event.
3. The operator we hired in February has resigned. We will not immediately take steps to fill his position as we are coming into our slow time of year and feel we have enough employees to cover the workload for now.
4. Flushing has commenced but is being temporarily halted while the Weeks Hill tank is down.
5. A 2" blowoff had to be replaced on Collyer Brook Rd, it was leaking.
6. The hydrant on West Gray Rd had been repaired.
7. Mark Pollard did work at the Dry Mills tank to update the electrical service in preparation for the meter to be moved from the pole to the building. A tree company was also hired to clear in preparation for the service switch.

OLD BUSINESS:

Landfill Test Well Results:

Nothing new to report.

ACTION: None

NOAA Request for Service:

The prices on the proposal from Gorrill Palmer Engineers (GPE) to do surveying etc. have been updated as requested. Registration on the SAM website is complete.

ACTION: None

Dry Mills Standpipe:

Superintendent Gardner reported that the work at the Dry Mills tank is finished.

ACTION: Remove from Agenda

Stillwater Pines Subdivision (Woodcock Dr):

Phase one will begin Wednesday.

ACTION: None

Terms & Conditions: update document:

The document has been submitted to the MPUC by Kate at MRWA.

ACTION: None.

TIF-Town Project Discussions:

We have a commitment from the Town for \$95,000 for engineering on Route 115. We will engage with Gorrill-Palmer just as the Town has for a coordinated effort.

ACTION: Superintendent to contact Doug Reynolds about getting started on design.

Additional MDOT Invoice for Dry Mills Intersection Project:

After further review of the Proposal and bill from MDOT the Superintendent decided to go ahead and pay the \$33,063.00 bill. The project is now paid in full.

ACTION: None.

Gerald's Way Metering:

Due to parts availability the metering at the third building has not been completed yet but we expect to have parts in the next week or so.

ACTION: Superintendent to get metering done and billing calculated.

NEW BUSINESS:

Road Opening Permits:

Trustee MacDonald discussed the need for the Town to create a policy regarding road openings. The Public Works director recently asked our Superintendent to fill out a form to apply to open the road. We asked the Town for their ordinance or policy for road openings, specifically what the party that opens the road is responsible for and for how long. The Town does not have this in writing nor could they say what the fees will be. Where GWD has never had to apply for a permit or pay a fee in the past we were hoping to learn what this permitting entails. Trustees and the Superintendent will have a meeting with the Town

Manager and Director of Public Works to see if we can get something in writing so it is clear what our responsibilities are.

Legislative Updates:

Trustee Berkowitz suggested we keep this item on the agenda to help us keep up to date with what our state legislature is working on in regards to bills that affect our industry. He mentioned that this year ended with at least two bills that could affect us, one related to PFAs and the other to solar panel decommissioning.

Town Council Workshop:

Trustee Dunn brought up the fact that we need to advertise if more than two board members are going to attend this meeting and that the Town isn't giving us enough notice to do so. We are able to advertise on our own website any time we want but the newspapers need up to two weeks' notice.

ACTION: Office manager to get meeting advertised.

OTHER:

Next scheduled regular meeting: October 18, 2021 @ 6:00 PM

Adjournment: 7:55 pm.

OUTSTANDING ITEMS:

- Route 100 TIF (South)
- Planning for the future/CIP programming
- G.I.S.
- Search for new water source

Respectfully submitted,

Sudiek Lester, Office Manager