

**GRAY WATER DISTRICT  
TRUSTEES MEETING  
January 22, 2023  
Location: 80 Shaker Rd**

Present: Bruce Sawyer, Mike MacDonald, John Roy, Mitch Berkowitz, and Superintendent Bill Gardner. Bruce called the meeting to order at 6:00 PM.

**Superintendent's Report:**

1. Average gallons per day (AGD) for pumps 1&2 was 350,161. AGD for Pump 3 was 81,798.
2. Monthly samples for December were absent of bacteria.
3. 12/20 The new building was erected. We now have the new Skid Steer stored inside.
4. 12/21 We repaired the road to the Dry Mills standpipe. It was destroyed by the storm. There was so much water we were chasing a leak at first, but it turned out to just be ground water. The road repair was \$4300. We tried to get FEMA money to cover it but we did not qualify.
5. 1/4 Had the first face to face meeting to work on the grant application with the grant officer.
6. 1/5 We got the fire barn up to code. A new meter and backflow preventer (RPZ) were installed.
7. 1/12 the Maine Turnpike facility job was completed. They requested a new tap for their new slurry building. Storey Brothers did the tap and our lead operator was there to inspect.
8. Our operator and laborer have been busy. They have been working on our meter replacement program. They are making calls and setting appointments and a local plumber is working with us to get the customers' plumbing ready for the update of the meter and setting.
9. Superintendent has been very busy with Grant applications and projects.

**OLD BUSINESS:**

**Landfill Test Well Results:**

Nothing new to report.

**ACTION:**

**Turnpike Crossing / West Gray Rd Main Replacement Projects:**

We had a preconstruction meeting with Gorham Sand & Gravel (GSG) and Gorrill-Palmer engineers (GPE) on the 11<sup>th</sup>. GSG will be starting tomorrow installing pipe on the portion of the project from the office to the Turnpike edge.

**ACTION:** None

**Gerald's Way Main Extension:**

This project should happen this winter.

**ACTION:** None.

**Injection/Treatment Facility:**

Nothing new to report.

**ACTION:** None

**Shaker Rd Project:**

Superintendent Gardner reported that SRF has us on the backup list. We missed the primary list by two points. We will continue to work on the USDA financing option.

**ACTION:** Work on USDA application.

**L.D.2003 (now Public Law 672):**

Nothing new to report since last month. We still need to send the letter that was sent to the Town Manager out to our representatives. A cover letter needs to be created.

Superintendent Gardner reported that the Wellhead 1 and Wellhead 2 lines on the Town's GIS are no longer there.

**ACTION:** Trustees MacDonald will draft a cover letter.

**Meadowview II:**

Superintendent Gardner reported that that a plan has been made for the tap and reconfiguration of the water main. The work will be done in the spring.

**ACTION:** None

**Lewiston Rd Project:**

Superintendent Gardner reported that we missed the primary list for SRF by two points on this project as well. We will continue to work on the USDA financing option.

**ACTION:** Work on USDA application.

**Antenna MOU Dry Mills Standpipe:**

Superintendent Gardner presented the latest draft of the antenna document. The Town Council has added some language that we do not agree with. Trustees and Superintendent discussed some details and decided to wait until Trustee Murray is in attendance as he has been very involved in this process.

**ACTION:** None

**Grover Pit House Water Service:**

Still waiting to hear from the code enforcement officer.

**ACTION:** None

**Revision Energy Solar:**

Trustees Sawyer reported that he had a meeting with Guy Marshall of Revision Solar regarding the proposal for solar panels on our land on Shaker Rd on 12/8. He was able to learn more detailed information about the financial aspects of the project. Trustee Sawyer suggested we hold off for now as we have other infrastructure to focus on right now.

**ACTION:** Put on open items list.

**Deer Brook Extension:**

Superintendent Gardner reported that he sent an estimate of \$427,000 for the main extension to the project manager. The project estimate was created by our engineer and follows our main extension policies as well as Yarmouth's fire protection code. We are waiting to hear if they want to pursue.

**ACTION:** None

**FEMA Grant (BRICS):**

Superintendent Gardner reported that he has submitted the 50-page application for a new generator. The grant officer he worked with was very helpful.

**ACTION:** None

**2024 Bond:**

Superintendent Gardner and Trustees discussed the need to bond \$700,000 to make up the shortfall in funding for the Turnpike Crossing / West Gray Rd project. The Superintendent has engaged Pierce Atwood to get the process going as our attorney's office does not have bond council currently. Pierce Atwood is highly recommended and is used regularly by Yarmouth Water District.

**Motion/Second** by Berkowitz/MacDonald to authorize the Superintendent to execute on behalf of the Gray Water District the resolution authorizing a loan in the aggregate principal amount not to exceed \$700,000.

**NEW BUSINESS:**

**Fish Hatchery Main Extension:**

An engineer for the fish hatchery reached out asking for more flow. They are putting in a new building that will have showers and eye washes. Superintendent Gardner let him know that they would need a main extension to get more water flow to their facilities. Once they fill out an application for service, we will create an estimate for water main extension.

**Woodcock Phase II:**

Superintendent Gardner is meeting with the Town's buildings and grounds manager tomorrow about getting water for the ball fields that will abut this project. The project will begin in August.

**6 N. Raymond Rd:**

The new owner of this property has requested water. Back when the Shaker/N. Raymond Rd intersection was redone a tap for that property was not installed. This was at the request of the prior Superintendent because the home was to be torn down. A new tap will have to be done for this resident, but MDOT says there is a moratorium on the road. We may be able to tap the main beside the house as it comes through a wide MDOT right-of-way.

**ACTION:** Superintendent Gardner to contact MDOT.

**Rate Increase:**

Superintendent Gardner has reached out to Cathy Robinson of Maine Rural Water Association (MRWA), who has helped with our last few rate cases. She is sending the agreement to be signed and then we can get started.

**Annual COLA:**

**Motion/Second** by MacDonald/Berkowitz to give employees a 3.2% cost of living adjustment. Vote to approve was unanimous. This amount was based on data from the Social Security Administration.

**OTHER:**

**Next scheduled regular meeting:** February 26, 2024 @ 6:00 PM.

**Adjournment:** 7:15 pm.

**OUTSTANDING ITEMS:**

- Route 100 TIF (South)
- Planning for the future/CIP programming
- G.I.S.
- Search for new water source
- Pineland System
- Front fencing/parking
- TIF-Town Project Discussions
- 10" Main on Yarmouth Rd
- Woodcock Dr. Phase II
- State Land Water Source (fish hatchery)
- Revision Solar

Respectfully submitted,

Sudiek Lester, Office Manager

